



Culture House (CH) Consultancy Brief

Role: Poetry Workshop Facilitator

Reporting to: Culture House Operations Director

Contract Time: July 2024- December 2029

The Anti-Tribalism Movement has received a grant from the National Lottery Heritage Fund (NLHF) in support of its project, 'Culture House'.

As part of the Culture House project, which will run from July 2024- December 2029, Culture House is seeking to appoint a Poetry Workshop Facilitator to plan and execute creative workshops which will empower the local creative community to express themselves. This can be teaching how to write a poem or develop creative writing skills.

1. About the Anti-Tribalism Movement

The Anti-Tribalism Movement is a non-profit organisation committed to tackling tribal discrimination and promoting fairer and more equitable societies. We work towards this mission through Three thematic priorities: fostering tolerance, producing leaders, and undertaking community research to influence institutional policies and practice.

2. The Project

The Culture House (CH) will identify, preserve, and explain to the public, tangible and intangible Somali cultural assets. Through its activities, it will illuminate the complex experiences and evolving identities of the British Somali community. It will present narratives of origin, displacement, migration, and new belongings through exploring the deep cultural significance embedded in British-Somali heritage assets.

4. The Commission Brief

The Culture House is seeking an experienced poetry workshops facilitator: To plan and execute creative workshops which will empower the participants to express themselves. This can be teaching how to write a poem or develop creative writing skills. Workshop facilitator will be paid £200 to lead a workshop for up to 3 hours.

5. Outputs

The Poetry Workshop Facilitator must produce a final report every six months about the work undertaken and any actions for recommendations. The consultancy must clear the copyright for any images, illustrations, or other material used for the anti-tribalism movement.

6. Timescale

Year 1	Year 2	Year 3	Year 4	Year 5
1200	4800	4800	4800	4800
6 sessions	24 sessions	24 sessions	24 sessions	24 sessions
Total Grant				£20,400

7. Budget

The budget is £20,400 inclusive of all expenses. The consultant will be responsible for all taxes on income.

8. Management of the commission

The commission will be managed by Culture House Operations Director
E: info@theatm.org T: 02035881880
Tenders must be marked "Culture House Consultancy Tender".

Short-listed candidates will be invited to make a presentation to ATM, and attend an interview, as part of ATM's procurement process.

9. Deadline

Deadline for brief closing date- 24th May 2024